



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, June 21, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING PRIOR TO THE START OF THE MEETING.

[JOIN ZOOM MEETING](#)

Or

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. RULES OF PROCEDURE

5. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

6. HUMAN RESOURCES REPORT

ACTION ITEMS

7. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-07 – TO FIX, LEVY AND COLLECT WATER STANDBY ASSESSMENTS

It is recommended to adopt Resolution No. 2021-07 making determination to fix, levy and collect water service standby assessments for fiscal year 2021-22.

**8. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-08 – TO FIX, LEVY AND COLLECT SEWER STANDBY ASSESSMENTS**

It is recommended to adopt Resolution No. 2021-08 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2021-22.

**9. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION**

It is recommended to adopt Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

**10. RESOLUTION 2021-09 - ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**

It is recommended to adopt Resolution No. 2021-09 requesting Addition of Delinquent Water and Sewer Charges and other fees of \$5.00 or more to the 2021-22 Riverside County Tax Rolls.

**11. FISCAL YEAR 2021/2022 BUDGET**

A. It is recommended to adopt Resolution No. 2021-10, adopting the Operating and Capital Budgets FY 2021-2022.

B. It is recommended to adopt Resolution No. 2021-11, adopting its Appropriations Limit for FYE June 30, 2022.

C. It is recommended to adopt Resolution No. 2021-12, adopting its Employee Classification Plan effective July 1, 2021.

**12. PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR THE DESIGN OF THE HORTON WASTEWATER TREATMENT PLANT TERTIARY EFFLUENT FILTRATION SYSTEM**

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$101,200 with TKE Engineering for the design of the Horton Wastewater Treatment Plant Tertiary Effluent Filtration System Project.

**13. PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SO CAL LAND MAINTENANCE, INC.**

It is recommended to authorize the General Manager to approve the contract agreement with So Cal Land Maintenance, Inc. for irrigation maintenance and landscaping services for District facilities, for a not to exceed amount of \$74,100.00, plus a 10% contingency (total \$81,510.00), for a period of one year.

**14. PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SOUTHERN CALIFORNIA FLEET SERVICES INC.**

It is recommended to authorize the General Manager to approve the contract agreement with Southern California Fleet Services Inc. to perform maintenance and repairs for all District vehicles and equipment, for a not to exceed amount of \$100,000 for a period of one year.

**15. ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

**16. ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC SEWER AND WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public sewer and water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

**17. CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS**

It is recommended to authorize the General Manager to approve a contract agreement with B-81 Paving Inc. for the pavement repairs for water and sewer projects for fiscal year 2021-2022, for a not to exceed amount of \$150,000, and authorize the General Manager to do all things necessary to complete the project.

**18. CONTRACT AGREEMENT WITH R.I.C. CONSTRUCTION CO., INC. FOR WELL 24 ELECTRICAL PANEL REHABILITATION**

It is recommended to authorize the General Manager to approve a contract agreement with R.I.C. Construction Co., Inc., the lowest responsible bidder, for the construction of the Well 24 Electrical Panel Rehabilitation, in the amount of \$482,777.00, plus a 10% contingency for a total of \$531,054.70, and authorize the General Manager to do all things necessary to complete the project.

**DISCUSSION ITEMS**

**19. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

**20. ADMINISTRATION AND CORP YARD BUILDING UPDATE**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**21. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

Study Session - May 13, 2021

Board Meeting - May 17, 2021

**22. REGISTER OF DEMANDS**

The register of demands totaling \$2,899,689.50.

**23. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

65950 Ironwood Drive - \$3,800.00

66862 San Rafael Road - \$4,800.00

**DIRECTOR'S REPORTS****24. UPCOMING EVENTS AND DIRECTOR REPORTS****REPORTS****25. GENERAL MANAGERS REPORT****26. DISTRICT COUNSEL REPORT****27. DIRECTOR COMMENTS****CLOSED SESSION****28. THREAT TO PUBLIC SERVICE OR FACILITIES**

(Gov Code Section 54957)

Consultation with Gary Sturdivan, Sturdivan Consulting

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**29. REPORT ON ACTION TAKEN DURING CLOSED SESSION****30. ADJOURN**

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***If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.***

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before June 18, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).

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Arden Wallum  
Secretary of the Board of Directors