



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, February 11, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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**ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**RULES OF PROCEDURE**

**PUBLIC INPUT**

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

**EMPLOYEE RECOGNITION**

1. **HUMAN RESOURCES REPORT**

**COVID-19 UPDATE**

2. **COVID-19 UPDATE**

**ACTION ITEMS**

3. **AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS'**

### **ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION**

It is recommended to authorize the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of \$1,515,899,50, plus a 10% contingency (total \$1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to \$1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

#### **4. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

It is recommended to approve the Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien for Financial Assistance to connect to the sewer system:

66930 San Felipe Road - \$15,000  
 13505 Cactus Drive - \$ 2,800  
 66891 San Bruno Road - \$ 3,200  
 13265 Julian Drive - \$ 3,800

### **DISCUSSION ITEMS**

#### **5. CORPORATE YARD BUILDING UPDATE**

#### **6. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

### **CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

#### **7. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

Board Workshop - January 12, 2021  
 Study Session - January 14, 2021  
 Board Meeting - January 19, 2021

#### **8. REGISTER OF DEMANDS**

The register of Demands totaling \$1,403,269.44.

### **DIRECTOR'S REPORTS**

#### **9. UPCOMING EVENTS AND DIRECTOR REPORTS**

### **REPORTS**

#### **10. GENERAL MANAGERS REPORT**

**11. FINANCIAL REPORT**

**12. DISTRICT COUNSEL REPORT**

**DIRECTOR COMMENTS**

**CLOSED SESSION**

**Conference with Labor Negotiators pursuant to Government Code Section 54957.6:**

Agency designated representatives: Board President Nancy Wright and Vice President Russ Martin. Unrepresented Employee: General Manager

**Conference with Real Property Negotiator pursuant to Government Code Section 54956.8**

(Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before February 8, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Arden Wallum  
Secretary of the Board of Directors