



Board of Directors Regular Meeting Agenda
Thursday, February 13, 2020 – 3 p.m. – Study Session
Tuesday, February 18, 2020 – 3 p.m. – Regular Meeting
(Note date change due to holiday)

Notice is hereby given that the Board of Directors of Mission Springs Water District will hold its Regular Meetings on the dates listed above. The meetings will be held at 66575 2nd Street, Desert Hot Springs.

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)**
- 5. PUBLIC INPUT**

This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.
- 6. PUBLIC HEARING NO. 2 OF THE PROCESS TO TRANSITION TO A BY-DIVISION ELECTIONS SYSTEM (TUESDAY 2/18/2020)**
 - Receive public input regarding the composition of divisions and division boundaries as provided in Elections Code Section 10010.
- 7. PROFESSIONAL GOVERNMENT AFFAIRS SERVICES FOR BROWNSTEIN HYATT FARBER SCHRECK (BHFS)**
 - It is recommended to approve the scope of work and authorize the General Manager to enter into an agreement with BHFS on an as needed, month to month basis.
- 8. AWARD OF CONTRACT FOR THE REPAIR OF THE ADMINISTRATION BUILDING ROOF**
 - It is recommended to award a contract for the repair of the Administration Building Roof to R & R Roofing & Waterproofing, Inc., the lowest responsible bidder in the amount of \$72,840.00, plus a 25% contingency (total \$91,050) and augment the capital budget creating a project in the amount of \$105,000.00 and authorize the General Manager to do all things necessary to complete the project.
- 9. WELL 27 AND 31 DRYWELLS AWARD OF CONTRACT**
 - It is recommended to award a contract for the Construction of Well 27 and 31 Drywells to Weka, Inc., the lowest responsible bidder, in the amount of \$239,891.00, plus a 10% contingency (total \$263,880.10), and authorize the General Manager to do all things necessary to complete the project.

10. **RESOLUTIONS 2020-03 AND 2020-04
WATER AND SEWER STANDBY ASSESSMENTS**
- It is recommended to adopt Resolution 2020-03, Initiating Proceedings to Collect Water Standby Assessments.
 - It is recommended to adopt Resolution 2020-04, Initiating Proceedings to Collect Sewer Standby Assessments.

11. **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS
CALL FOR NOMINATIONS – SEAT B – SOUTHERN NETWORK**
- It is recommended, if so desired, to nominate a candidate to stand for appointment to the CSDA Board of Directors, for the term beginning April 1, 2020.

12. **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS
CALL FOR NOMINATIONS – SEAT C**
- It is recommended, if so desired, to nominate a candidate to stand for election to the CSDA Board of Directors for the term beginning January 1, 2021.

13. **MISSION SPRINGS WATER DISTRICT WEST VALLEY WATER
RECLAMATION FACILITY**
- Update and discussion.

14. **I-10 INDIAN SEWER COLLECTION SYSTEM FINANCING DISTRICT**
- Update and discussion.

15. **CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item handled separately, it will be removed from the Consent Agenda for separate action.

- It is recommended the Board approve the following Consent Agenda item(s):

A. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

- Board Workshop – January 13, 2020
- Study Session – January 16, 2020
- Regular Meeting – January 21, 2020

B. REGISTER OF DEMANDS

The Register of Demands totaling \$1,689,957.30

(END OF CONSENT AGENDA)

16. **FINANCIAL REPORT**
17. **PUBLIC AFFAIRS REPORT**
18. **MONTHLY REPORTS**
19. **UPCOMING EVENTS & DIRECTORS' REPORTS**

20. **CORRESPONDENCE**
21. **DISTRICT COUNSEL COMMENTS**
22. **GENERAL MANAGER'S REPORT**
23. **DIRECTORS' COMMENTS**
24. **CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1).
One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)
 - B. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL LITIGATION pursuant to Government Code Section 54956.9(d)(4).
(One potential case adverse to Master Meter)
25. **REPORT ON ACTION TAKEN DURING CLOSED SESSION**
26. **ADJOURN**

If you need special assistance to participate in this meeting, please contact the Executive Assistant at 760.329.5169 ext. 137 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 2ND ST., DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/BOARD. NOTE: THE PROCEEDINGS MAY BE AUDIO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before February 10, 2020, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2)



Arden Wallum
Secretary of the Board of Directors