



**Board of Directors Regular Meeting Agenda  
Thursday, June 13, 2019 – 3 p.m. – Study Session  
Monday, June 17, 2019 – 3 p.m. – Regular Meeting**

*Notice is hereby given that the Board of Directors of Mission Springs Water District will hold its Regular Meetings on the dates listed above. The meetings will be held at 66575 2nd Street, Desert Hot Springs.*

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**ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)**
- 5. PUBLIC INPUT**

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*
- 6. PUBLIC HEARING (Monday, 6/17/19)**

**RESOLUTION 2019-12 – TO ESTABLISH WATER STANDBY ASSESSMENTS**

  - It is recommended to adopt Resolution No. 2019-12 making determination to fix, levy and collect water service standby assessments for fiscal year 2019-2020.
- 7. PUBLIC HEARING (Monday, 6/17/19)**

**RESOLUTION 2019-13 – TO ESTABLISH SEWER STANDBY ASSESSMENTS**

  - It is recommended to adopt Resolution No. 2019-13 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2019-2020.
- 8. RESOLUTION 2019-14 – ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**
  - It is recommended to adopt Resolution No. 2019-14 requesting Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2019-2020 Riverside County Tax Rolls.
- 9. FISCAL YEAR 2019/2020 BUDGET**
  - A. It is recommended to adopt Resolution No. 2019-15, adopting the Operating and Capital Budgets FY 2019-2020.
  - B. It is recommended to adopt Resolution No. 2019-16, adopting its Appropriations Limit for FYE June 30, 2020.
  - C. It is recommended to adopt Resolution No. 2019-17, adopting its Employee Classification Plan effective July 1, 2019.

**10. PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR THE DESIGN OF THE GROUNDWATER QUALITY PROTECTION PROGRAM AREAS H AND I SEWER CONSTRUCTION PROJECTS**

- It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$285,969 with TKE Engineering for the design of the Groundwater Quality Protection Program, Areas H and I Sewer Construction Projects.

**11. HORTON WWTP INFILTRATION PONDS EXPANSION PROJECT ACCEPTANCE**

- It is recommended to accept the Horton WWTP Infiltration Ponds Expansion Project as complete and authorize the release of retention money held for Tryco General Engineering in the amount of 5% of the approved contract amount, thirty-five days after filing the Notice of Completion.

**12. MISSION SPRINGS WATER DISTRICT WEST VALLEY WATER RECLAMATION FACILITY**

- Update and discussion.

**13. I-10 INDIAN SEWER COLLECTION SYSTEM FINANCING DISTRICT**

- Update and discussion.

**14. CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item handled separately, it will be removed from the Consent Agenda for separate action.*

- It is recommended the Board approve the following Consent Agenda item(s):

**A. APPROVAL OF MINUTES**

- It is recommended to approve the minutes as follows:
  - Study Session – May 16, 2019
  - Regular Board Meeting – May 20, 2019
  - Special Board Meeting – May 22, 2019

**B. REGISTER OF DEMANDS**

- The Register of Demands totaling \$1,239,528.78

**C. RENEWAL OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR HEITEC CONSULTING**

- It is recommended to approve the Scope of Work and proposed contract for General Engineering, Survey and Inspection Services, authorizing the General Manager to renew the agreement with HEITEC Consulting, for as-needed services on a time and materials basis, for a not to exceed amount of \$150,000 for a period of one year.

**D. CONTRACT AGREEMENT RENEWAL FOR K.S.M. ELECTRIC, INC.**

- It is recommended to authorize the General Manager to renew the contract with K.S.M. Electric, Inc. for general electrical services for 2019-2020, for a not to exceed amount of \$150,000, for a period of one year.

(END OF CONSENT AGENDA)

15. FINANCIAL REPORT
16. MONTHLY REPORTS
17. UPCOMING EVENTS & DIRECTORS' REPORTS
18. CORRESPONDENCE
19. DISTRICT COUNSEL COMMENTS
20. GENERAL MANAGER'S REPORT
21. DIRECTORS' COMMENTS
22. CLOSED SESSION
  - A. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1).  
One Case: Case No. PSC 1600676  
(Mission Springs Water District vs. Desert Water Agency)
  - B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to Government Code Section 54957  
Title: General Manager
23. REPORT ON ACTION TAKEN DURING CLOSED SESSION
24. ADJOURN

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at 760.329.5169 ext. 137 at least 48 working hours prior to the meeting.*

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**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 2<sup>ND</sup> ST., DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT [WWW.MSWD.ORG/BOARD](http://WWW.MSWD.ORG/BOARD). NOTE: THE PROCEEDINGS MAY BE AUDIO RECORDED.**

#### **CERTIFICATION OF POSTING**

I certify that on or before June 10, 2019, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2)

  
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Arden Wallum  
Secretary of the Board of Directors